**公司名稱：**

**報表名稱：薪資印領清冊**

**所屬期間： 年 月份**

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| **編號** | **員工****名稱** | **薪資****總額** | **加班費** | **獎金** | **伙食費** | **請假****扣薪** | **勞保費** | **健保費** | **二代****健保** | **代扣****稅款** | **福利金** | **給付****淨額** | **領收簽章/匯款帳號** |
| **應稅** | **免稅** |
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| **合 計** |  |  |  |  |  |  |  |  |  |  |  |  |  |